

# PROJECT MANAGER

Sisler Builders is seeking a highly organized and experienced Project Manager to oversee the planning, execution, and delivery of custom residential construction projects. The ideal candidate will be responsible for managing all aspects of the build from pre-construction through final walkthrough—ensuring quality, budget, and timeline goals are met while maintaining excellent client relationships. We value professionals who bring a positive attitude, a willingness to learn, and a collaborative mindset, fostering strong teamwork and adaptability throughout every phase of the project.



## ROLES AND RESPONSIBILITIES

### Project Planning & Scheduling

- Develop and manage detailed project timelines and construction schedules.
- Coordinate with architects, engineers, designers, and subcontractors.
- Secure permits and ensure compliance with local building codes and regulations.

### Financial Management

- Prepare and manage project budgets.
- Track expenses and approve invoices.
- Identify cost-saving opportunities without compromising quality.

### Team Leadership

- Direct site supervisors, subcontractors, carpenters and vendors.
- Conduct regular team meetings to ensure alignment and progress.
- Resolve conflicts and ensure a safe, productive work environment.

### Client Communication

- Serve as the primary point of contact for clients throughout the project.
- Provide regular updates to manage cost and completion expectations.
- Address concerns promptly and professionally.

### Quality Assurance

- Conduct site inspections to ensure workmanship meets company standards.
- Oversee punch lists and final walkthroughs.
- Ensure timely completion of warranty items.

## QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Proven experience in residential construction project management (5+ years preferred).
- Strong knowledge of building codes, construction methods and materials
- Excellent leadership, communication and problem-solving skills
- Proficiency in project management software (e.g. Procore, MS Project)
- Ability to read and interpret blueprints and technical drawings

- Bachelor's degree in construction management or related field preferred.

## COMPENSATION AND BENEFITS

**Starting Pay:** \$37-\$42 per hour plus quarterly bonus.

### Benefits

- Vacation, holidays, and personal health days
- 4% Simple IRA match
- Tuition support for continuing education
- Company vehicle (after vesting period)
- Cell phone

## APPLICATION PROCESS

Interested in being a member of the Sisler Builders team? Please email [careers@sislerbuilders.com](mailto:careers@sislerbuilders.com) with a current resume and letter of interest, highlighting your experience and qualifications in residential construction.

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## ABOUT SISLER BUILDERS [www.sislerbuilders.com](http://www.sislerbuilders.com)

Sisler Builders has been building and renovating homes in the Stowe area since 1983. We're a regional leader in the developing field of thermal efficiency. We bring our reputation for honesty, integrity, and high-quality craftsmanship to every project, large or small.

We pride ourselves on finding high quality people to work with us and offer a growth path within the company to reach their potential. Most of our staff have been with us for years, bringing a passion for construction, energy efficiency and great, longstanding relationships to their work.

To build a high-quality house, complete a quality remodeling project, craft an exquisite piece of furniture, or optimize a building's performance, we rely on clients and employees, subcontractors and material suppliers. Our commitment to these partnerships has resulted in an extended team of talented people who are willing and able to support us to achieve successful outcomes.